

**PEER RECOMMENDATION
FOR
SUPERIOR ACCOMPLISHMENT AWARD NOMINATION**

To: <i>(Name of Management Team Member)</i>	Division/Branch/Section:
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Please consider nominating the employee named below for a Superior Accomplishment Award.

Employee Name:	Classification:
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I have outlined the facts below, which I believe merit recognition for the employee named above. I have included the time frame of the employee's exceptional effort to the best of my knowledge.

[See ["Guide for Preparing Superior Accomplishment Recommendation" \(STD. 278\)](#) for award criteria as set forth in DPA Regulations. See also [ARB Employee Awards](#) for further information.]

I understand that if management deems this recommendation appropriate, the [STD. 278](#) will be completed by the appropriate management team member and I and/or others may be contacted for further information. I also understand that the management team member submitting the nomination will determine the appropriate award category based on the information provided herein or by supplemental information gathered.

Name: <i>(Required)</i>	Division/Branch/Section:
Telephone Number:	E-Mail Address:
Signature: <i>(Required)</i>	Date: